

Public Notification Rule Ten Required Elements

All public notices must include a clear and readily understandable explanation of each violation containing the following 10 elements:

1. Description of the violation or situation including contaminant(s) of concern and (as applicable) the contaminant level(s).
 2. When the violation or situation occurred.
 3. Any potential adverse health effects from the violation or situation, including any standard language provided in the rule.
 4. The population at risk; including subpopulations particularly vulnerable if exposed to the contaminant in their drinking water.
 1. Whether alternate water supplies should be used.
 2. What actions consumers should take, including when to seek medical help, if known.
 3. What the system is doing to correct the violation or situation.
 4. When the system expects to return to compliance or resolve the situation.
 5. Contact information: name, business address, and phone number of the water system owner, operator, or designee of the PWS that can provide additional information.
 6. A statement encouraging notice recipients to distribute the notice to other persons served using standard language from the rule, where applicable.
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The Public Notice rule requires a Public Water System within 10 days of completing the public notification requirements for the initial public notice and any repeat notices, to submit to the State a certification that it has fully complied with the public notification regulations.

A public water system must include with the certification a representative copy of each type of notice distributed, published, posted, and made available to the persons served by the system and to the media (e.g., newspaper article, press release to TV/radio, mail notices).

When systems certify, they are also stating that future requirements for notifying new billing units of the violation or situation will be met.